

**WEBB COUNTY – CITY OF LAREDO
REGIONAL MOBILITY AUTHORITY BOARD**

WC-CL RMA Board of Directors Meeting
Monday, January 23, 2023, 1:30 PM
International Bank of Commerce
1200 San Bernardo Ave.
3rd Floor - Community Suite

BOARD MINUTES

The Webb County-City of Laredo Regional Mobility Authority (WC-CL RMA) Board met on Monday, January 23, 2023, at the IBC Community Suite. The meeting was called to order at 1:30 p.m. WC-CL RMA Board Chair Jed A. Brown present and presiding. The following board members were present:

Jed A. Brown
Antonio Arce, Jr
Oscar O. Lopez
Jose Murillo
Alfonso Mendiola
Douglas B. Howland
Arturo Dominguez
Diana Palacios

AGENDA

1. Open Meeting and Establish Quorum

After establishing a quorum, Presiding Officer Jed Brown, called the meeting to order at 1:30 p.m. It was announced that George Beckelhymer was absent. Mr. Brown then notified everyone present that a notice of the meeting had been posted in accordance with the Texas Open Meetings Act, and then asked everyone to stand for the Invocation and Pledge of Allegiance.

2. Welcome the Board Members – Jed Brown (WC-CL RMA Presiding Office)

Chairman Brown welcomed the board and informed all present that the meeting was being recorded and speakers must identify themselves when speaking.

3. Pledge of Allegiance

4. Open Public Forum/Comment Period.

No public comments to report.

5. Action Item: Discussion, Consideration and Possible Board Action Concerning the Approval of the December 13, 2022, WC-CL RMA Regular Board Meeting Minutes.

Chairman Brown opened the discussion concerning the approval of the Minutes for the December 13, 2022, Regular Board Meeting. He then asked for a motion to accept the Board Meeting Minutes of the Webb County-City of Laredo RMA.

Motion: Motion to Approve the December 13, 2022, WC-CL RMA Board Meeting Minutes.
Moved by: Arturo Dominguez
Second by: Jose Murillo
Discussion: No discussion was held
In Favor: Motion passed unanimously

6. Introduction of New WC-CL RMA Director & Administration of Oath of Office

- **Diana Palacios, appointed by Webb County Commissioners Court**

7. Chair's Report

a. Annual Board Member Certification to Serve

b. 2022 Project Report

Chairman Brown informed the board their packets included the 2022 Project Report which accurately reflects all current WC-CL RMA projects, future projects, and completed projects. Chairman Brown added the report will be provided to the Texas Transportation Commission, TxDOT, Mark Williams, the local District Engineer, Senator Zaffirini, Representative Raymond, Congressman Cuellar, all elected city and county officials and can also be found on the WC-CL RMA website.

c. Concord Hills Extension Project

Chairman Brown informed the board that Concord Hills project will be formalized once the AFA with TxDOT and the ILA with the City of Laredo are moved further along.

d. Springfield Road Extension Project

Chairman Brown informed the board the project is moving along but also needed to execute an Advance Funding Agreement (AFA) with TxDOT and the Interlocal Agreement (ILA) with the City of Laredo.

8. Presentations

a. Financial Report

Acceptance of financial statements through November 30, 2022

Chairman Brown asked WC-CL Treasurer, Oscar Lopez, to provide the financial report to the board. Mr. Lopez reported that as of November 30, 2022. Financial Summary reflects cash in bank totaling \$4,237,011.09. The value of the portfolio of US Treasury bonds and notes purchased late last fiscal year was \$6,860,819 including accrued interest.

b. Status Report on Vehicle Registration Fees (VRF)

Chairman Brown directed the board to the board packet that includes the statement of vehicle registration fees collected in the amount of \$567,490.

Motion: Motion to Accept Financial Statements through November 2022
Moved by: Alfonso Mendiola
Second by: Arturo Dominguez
Discussion: No discussion was held.
In Favor: Motion passed unanimously

c. Financial Investment Planning Report by Oscar Lopez

Chairman Brown shares that this report is a Treasurer's Report done by the Financial Investment Committee. Mr. Lopez reports that late last fiscal year an account was established with Vital Wealth in which a check for \$7 million was deposited. The total value of the account as of Friday, was \$7,047,335.00.

9. Action Item (Resolution 23-01): Discussion, Consideration, and Possible Action to Elect the following WC-CL RMA Board Officers: Vice Chair, Secretary, and Treasurer.

Chairman Brown opened the discussion for the nomination of new individuals to the positions of Vice Chair, Secretary, and Treasurer or to keep the current officials: Douglas Howland- Vice Chair, Arturo Dominguez-Secretary, and Oscar Lopez-Treasurer.

Motion: Motion to Keep Current Officers
Moved by: Jose Murillo
Second by: Alfonso Mendiola
Discussion: No discussion was held.
In Favor: Motion passed unanimously

10. Action Item (Resolution 23-02): Discussion, Consideration and Possible Action to Accept the 2022 WC-CL RMA Annual Audit Report.

Presentation of Audit Financial Statements by Alan Canales and Guadalupe Garcia from Canales, Garcia, and Baum, PLLC. No significant deficiencies or any material weaknesses for this year. Going over the net positions at the end of September 30, 2022: cash and cash equivalents were 4.6 million, accounts receivable were \$567,490, restricted investments were \$6,847,000, totaling approximately \$12 million in assets and \$1.1 million in current liabilities and a total net position of \$10.8 million. Statement of revenues, expenses and changes in net position showed total expenses of approximately \$3 million and an income of \$2.2 million with a resulted loss of \$826,124. Ms. Garcia welcomed any questions by the board.

Motion: Motion to Approve Item 10 Resolution 23-02
Moved by: Oscar O. Lopez
Second by: Jose Murillo
Discussion: No discussion was held.
In Favor: Motion passed unanimously

11. Action Item (Resolution 23-03): Discussion, Consideration and Possible Action to Approve the WC-CL RMA FYE 2023 Annual Operating and Capital Budget.

Chairman Brown informed the board that included in the board packet was the Annual Operating and Capital Budget which details the one-year and five-year plans. The one-year plan is for 2023 and the five-year plan is known as the Capital Improvements Fiscal Year '23 to '27 Plan and lists 14 different projects.

Motion: Motion to Approve Item 11 Resolution 23-03
Moved by: Alfonso Mendiola
Second by: Jose Murillo
Discussion: No discussion was held.
In Favor: Motion passed unanimously

12. General Engineer Consultant Update:

a. Project Status Update: Vallecillo Road

Melissa Montemayor, HNTB, informed the board that the AFA was still pending with TxDOT, once that is executed, RMA can proceed with the plan specifications and estimates. Additionally, the RMA received an earmark from Congressman Cuellar which is anticipated to be allocated within 3 to 6 months.

b. Project Status Update: Los Presidentes Phases 1 & 2A

Tony Rodriguez, HNTB, informed the board the project was 99.9% complete and the Ribbon Cutting Ceremony would take place on February 1.

c. Project Status Update: Killam Industrial Blvd. at FM 1472 Turn Lane Project

Tony Rodriguez, HNTB, updated the board that the project was 95% complete. The project would have been completed already but some issues occurred with the utilities and grading.

d. Project Status Update: Springfield Ave. Extension Project, Phase 3

Tony Rodriguez, HNTB, informed the board the project was also 95% complete and expected to be completed by the end of February or early March.

e. Project Status Update: Webb County Fairgrounds Traffic Study

Melissa Montemayor, HNTB, informed the board the TIA was sent to TxDOT for review and was pending to receive comments but should be available to present to the board by the next meeting. Chairman Brown added that the findings of the TIA should also be shared with the Webb County.

f. Project Status Update: River Road Corridor Study

Melissa Montemayor, HNTB, updated the board that the public analysis and route analysis were still ongoing expecting to be finished by late February or early March and brought to the board by June if not earlier.

g. Project Status Update: Safe Streets and Roads for All (SS4A) Grant Application

Melissa Montemayor, HNTB, informed the board that they are hoping to hear back on the grant application sometime between January and March.

h. Consideration of FM 1472 as Business IH-35

Melissa Montemayor, HNTB, informed the board that Roberto Rodriguez, TxDOT, and the District Engineer were looking into the project and discussing with the local elected officials.

i. North Laredo TRZ Study, partnership requested by City of Laredo

Melissa Montemayor, HNTB, informed the board the study would be similar to the Cuatro Vientos Study. It would extend from Mueller, north along 1472 to state Highway 255 all the way to IH-35 along 255. The study would cost approximately \$50,000 to complete. Chairman Brown states that since this would be a collaborative project with the City, the RMA could contribute \$25,000

j. Laredo District Bicycle Plan Survey

Melissa Montemayor, HNTB, presented to the board the draft responses to the survey she and Mr. Dominguez came up with. Chairman Brown and the board approved of the responses and their submission.

14. Report: Date/Time/Location of Next Regular Board Meeting.

No date and time was set for the next board meeting. Details for the next board meeting would follow.

15. Adjournment.

On a motion by Arturo Dominguez and seconded by Jose Murillo, with no discussion, meeting was adjourned. Motion passes unanimously, and meeting was adjourned.
