

**WEBB COUNTY – CITY OF LAREDO
REGIONAL MOBILITY AUTHORITY BOARD**

WC-CL RMA Board of Directors Meeting
TxDOT - Laredo District Meeting Room
1817 Bob Bullock Loop, Laredo, Texas 78043
Friday, February 7, 2020
10:02 AM

BOARD MINUTES

The Webb County-City of Laredo Regional Mobility Authority (WC-CL RMA) Board met at the above place and date. The meeting was called to order at 10:02 a.m. WC-CL RMA Board Vice-Chair Doug Howland present and presiding. The following board members were present:

Jed Brown
Doug Howland
Oscar Lopez
Arturo Dominguez
Jose Murillo
Alfonso Mendiola
George Beckelhymer

The following board members was absent: Jesus D. Romero and Viridiana Fernandez

AGENDA

1. Open Meeting and Establish Quorum

After establishing a quorum, Presiding Officer Jed Brown, called the meeting to order at 10:02 A.M. He then announced the following Board Members were absent: Jesus D. Romero and Viridiana Fernandez. He then notified everyone present that a notice of the meeting had been posted in accordance with the Texas Open Meetings Act, and then asked everyone to stand for the Invocation and Pledge of Allegiance.

3. Pledge of Allegiance

2. Welcome and Introduction of Board Members – Jed Brown (WC-CL RMA Presiding Office)

Chairman Brown informed all present that the meeting was being recorded and thanked TxDOT for hosting and videotaping the meeting.

4. Open Public Forum/Comment Period.

No one signed up to make comments.

5. Action Item: Discussion, Consideration and Possible Action concerning the Approval of the December 12, 2019 WC-CL RMA Regular Board Meeting Minutes.

Chairman Brown stated that the Board Members had been provided a copy of the December 12, 2019 Board Meeting Minutes for review in the Board book. He then asked for a motion to accept the Board Meeting Minutes of the Webb County-City of Laredo RMA.

Motion: So Move
Moved by: George Beckelhymer
Second by: Doug Howland
Discussion: No discussion was held
In Favor: Motion passed unanimously

6. Presentations

A. Financial Report

Oscar Lopez treasurer reports current checking account balance of 3,175,888.13 held at Commerce Bank as of January 31, 2020. Currently there is a certificate of deposit in the amount of 6,057,989.42. CD maturing on March 27th and the previous mature date was December 27, 2019. Interest earned on the previous mature date was \$15,065.92.

Funds disbursed since the last meeting were:

HNTB Corporation	\$190,000.00
PNB	\$ 10,500.00
Ruben Soto CPA	\$6,000.00
IBOC Insurance Agency	\$262.50
J Cruz & Associates LLC	\$25.96

Mr. Lopez went on to say that balance sheets ending December 31, 2019 and income statements year-to-day through January 31, 2020, were included in provided packet for Board's review.

B. Status Report on Optional Vehicle Registration Fee (VRF) Program and Collections.

Mr. Lopez went on to report that the Vehicle Registration fee was last received on November 15, 2019 and according to the amended ILA with the County, payments will be received quarterly. Next expected quarterly payment is February 2020.

C. Status Report on Development and Naming of the WC-CL RMA Website.

Gene Belmares from Liquid Studios went out to say that the current domain name is Webb-RMA.com and acquired Webb-RMA.org in addition to WebbCOL-RMA.org. Mr. Belmares suggested several domain names. Mr. Belmares went on to say that they continue to maintain the current website and are developing the new website offline to the public, but visible to the Board for feedback.

Chairman Brown went on to say that the Board is welcome to make any suggestions on the design of the website.

Mr. Lopez asked if there were any statistics on visitors on website, which Mr. Belmares responded that a report could be provided.

7. Chairman Report.

A. Compliance Calendar

Chairman Brown went onto say that he will work closely with everyone to ensure compliance and meet deadlines as an RMA.

B. Personal Financial Statements

Reminded the Board members that personal financial statements were due by the end of April.

C. House Transportation Committee Hearing – February 21, 2020 (TAMIU)

Chairman Brown went on to say that the RMA had been asked by Gerry Schwebel of IBC to assist in putting together comments relevant to his presentation at the House Transportation Committee Hearing regarding examining the infrastructure at international ports of entry in Texas, identify transportation related impediments to international trade that negatively impacts the state, make recommendations to reduce border wait times, facilitate economic growth and expedite trade. Chairman Brown suggested to provide copy of draft report that would relate to the presentation.

Mr. Dominguez added that according to FreightWaves.com, City of Laredo was ranked third for city with the most truck congestion in Texas and would be a good observation to make at the hearing.

8. Action Item (Resolution 20-01): Discussion, Consideration and Possible Action to elect the following WC-CL RMA Board Officers: Vice-Chair, Secretary and Treasurer.

Chairman Brown went on to inform the Board that according to bylaws and policies, officers are elected at the first meeting that takes place after February 1st. Chairman Brown added that he was very grateful for Mr. Howland as Vice-Chair.

Mr. Beckelhymer moved to keep the same slate of officers.

Motion: So Move
Moved by: George Beckelhymer
Second by: Alfonso Mendiola
Discussion: No discussion was held
In Favor: Motion passed unanimously

9. Action Item (Resolution 20-02): Discussion, Consideration and Possible Action to Approve Supplemental Work Authorization No. 4.7 with HNTB for Continued Project Development Services.

Chairman Brown called on Mr. Antonio Rodriguez, GEC Deputy Project Manager, to bring the Board up to date on the continued project development and the need to extend.

Mr. Rodriguez went on to inform the Board that the Supplemental Work Authorization is to extend the current work authorization to continue to provide professional engineering services and deliverables required for project management. Some of the services include program management and consultation, administration, record keeping, attend meetings, preform research, exhibits, report monthly activities and data collection and review. The 7 month extension requested is due to the finance fiscal year end purposes of the RMA and finalize ongoing projects. Mr. Rodriguez added that they were requesting a budget increase of 103,152.67, gave an overview of all projects, and answered board questions regarding the increase.

Motion: So Move
Moved by: George Beckelhymer
Second by: Jose Murillo
Discussion: No discussion was held
In Favor: Motion passed unanimously

10. Action Item (Resolution 20-03): Discussion, Consideration and Possible Action to Approve Work Authorization No. 1.7 for traffic engineering and geotechnical studies for Vallecillo Road from FM 1472 to IH 35 SBFR as part of the overall environmental and schematic development effort of the project.

Chairman Brown called on Mr. Antonio Rodriguez, GEC Deputy Project Manager, to report on the item.

Mr. Rodriguez corrected the Work Authorization Number to 1.5 and not 1.7. Mr. Rodriguez went on to give an update and discuss with the board the Vallecio Project's need to refine schematics in construction cost, geotechnical work, environmental and traffic study analysis as part of the overall environmental and schematic development effort of the project that started in 2017.

Melissa Montemayor, HNTB, added that the geotechnical settings are very important and are up to TxDOT standards for federal funding.

Motion: So Move
Moved by: Oscar Lopez
Second by: Alfonso Mendiola
Discussion: No discussion was held
In Favor: Motion passed unanimously

11. Action Item (Resolution 20-04): Discussion, Consideration and Possible Action to Approve Work Authorization 12.1 for the development of Plans, Specifications and Estimate of the FM 1472 (Mines Road) and Killam Industrial Blvd. Turn Lanes Project, specifically in the area of water utility relocation design, gas utility relocation design and temporary construction easement services.

Chairman Brown called on Mr. Antonio Rodriguez, GEC Deputy Project Manager, to report on the item.

Mr. Rodriguez went on to discuss with the board the development improvements will widen FM 1472 and Killam Industrial Boulevard to include right turn lanes and an acceleration lane, as well as related signal and signing improvements. This supplemental scope of work is for the design of water relocation, replacement plans, gas relocation or protection plans and temporary access and construction easements. Mr. Rodriguez added that TxDOT will be doing an adjacent project from Fasken Road to Killam Industrial Boulevard and are working to combine the project.

Motion: So Move
Moved by: George Beckelhymer
Second by: Oscar Lopez

Discussion: No discussion was held
In Favor: Motion passed unanimously

Chairman Brown moved to skip to Agenda Item 13.

13. Action Item (Resolution 20-06): Discussion, Consideration and Possible Action in Regards to New Project Coordinator Position.

Chairman Brown went on to inform the board that originally, the position would be called an Administrative Assistant, but instead will be called New Project Coordinator. Chairman Brown informed the board that after his review of the workload, the position will be necessary at some point in the future. Discussion with the board led to postpone this item indefinitely.

Agenda Item was Tabled.

Motion: So Move
Moved by: George Beckelhymer
Second by: Doug Howland
Discussion: No discussion was held
In Favor: Motion passed unanimously

12. Action Item (Resolution 20-05): Discussion, Consideration and Possible Action to Adopt the WC-CL RMA FYE September 30, 2020 Budget.

Operating Budget:

Chairman Brown went on to inform the board about the budget expenses, which were included in the board book, including expenses on contracts and agreements. Chairman Brown added that he will work on the best way to leverage the monies.

Motion: So Move
Moved by: George Beckelhymer
Second by: Jose Murillo
Discussion: No discussion was held
In Favor: Motion passed unanimously

Capital Budget:

Chairman Board introduced the capital budget for the Vallecillo Road, Los Presidentes, and Killam Turn Lanes work authorizations spending.

Motion: So Move
Moved by: Oscar Lopez
Second by: George Beckelhymer
Discussion: No discussion was held
In Favor: Motion passed unanimously

14. General Engineer Consultant Update

Chairman Brown called on Mr. Antonio Rodriguez, GEC Deputy Project Manager, to give the Board an update on the ongoing projects.

Killam Industrial Blvd. Turn Lanes

Mr. Rodriguez presented the board with exhibits on the Killam Industrial Boulevard Turn Lanes project schematics and proceeded to give a project status update on meeting with TxDOT. Mr. Eddie Garza, added that they were also working on a replat to accept the right of way donation from Killam, and as part of the process, address preliminary issues with the City of Laredo Traffic Department.

North Laredo Webb County Transportation Planning Study

Mr. Rodriguez introduced Jason Rodriguez, HNTB, who went on to give the Board a project status update on the project level costs of the North Laredo Webb County Transportation Planning Study. Mr. Rodriguez and Mr. Rodriguez discussed project level costs and answered questions by the Board.

Los Presidentes

Mr. Eddie Garza went on to inform the Board and gave a project status update and discussed Phase 2 of the Project from Concord Hills to Las Misiones regarding water, sewer and drainage issues needed in this arterial project. Mr. Garza illustrated a schematic presented to the Mayor and City Councilmen on alternative intersection options for the Concord Hills and Las Misiones right of way. The plats will be submitted to the City of Laredo for final plat approval by the end of May 2020. Mr. Garza addressed all questions by the board.

Other Business

Tito Gonzalez, TxDOT Director of Planning and Development, updated the board on the Laredo Outer Loop timeline and informed that they were still working on the preliminary schematics of the corridor according to traffic projection.

Mr. Antonio Rodriguez informed the board that the Loop 20 South TRZ study, completed by the RMA, will be presented to the City Council in a future agenda.

15. Report: Date/Time/Location of the Next Regular Board Meeting.

Chairman Brown informed that Board that the next board meeting will be in April, unless one was needed sooner.

16. Adjournment.

On a motion made by George Beckelhymer and second by Alfonso Mendiola. With no discussion, meeting was adjourned at 12:06 P.M. Motion passed unanimously and meeting was adjourned.