

Webb County - City of Laredo
Regional Mobility Authority (WC-CL RMA)
Board of Directors Meeting
Friday, September 28, 2018
9:00AM

Minutes

The Webb County - City of Laredo Regional Mobility Authority Board of Directors convened in a meeting at 9:05 a.m. on Monday, September 28, 2018, at TxDOT's Laredo District Meeting Room, 1817 Bob Bullock Loop, Laredo, TX.

Minutes are as follows:

Present: Ruben Soto, Jr., Chairman and Presiding Officer, Jose Murrillo, Jesus Romero, Oscar Lopez, Arturo Dominguez, and Douglas Howland.

Absent: Alfonso Mendiola and Steve La Mantia

Others: David Salazar, TxDOT, Laredo District Engineer
Melissa Montemayor, TxDOT Laredo District Administrator
Araceli Rangel, Staff Assistant, CPA Office of Ruben Soto, Jr., (note taker)
Mike Graham, TxDOT
Steve Trautmann & J. Cruz & Associates, LLC
Antonio Rodriguez, HNTB
Enrique Valdez, LNV, Inc., Laredo Office
A.B. Salinas, LNV, Inc., San Antonio Office
Alec Martinez, City Bicycle Pedestrian Coordinator

1. Open Meeting and Establish Quorum

After establishing a quorum, Presiding Officer, Ruben Soto, Jr., called the meeting to order at 9:05 a.m. He then announced the following Board Members present: Jose Murrillo, Arturo Dominguez, Jesus Romero, Oscar Lopez, and Douglas Howland. He notified everyone present that a notice of the meeting had been posted in accordance with the Texas Open Meetings Act, and then asked everyone to stand for the Invocation and Pledge of Allegiance.

2. Welcome and Introduction of Board Members - Ruben Soto, Jr. (WC-CL RMA Presiding Officer)

Chairman Soto informed all present that the meeting was being recorded and thanked TxDOT's, David Salazar and Melisa Montemayor for hosting the meeting. He also thanked TxDOT's Mike Graham for videotaping and Araceli Rangel for assisting with the minutes and preparation for the meeting.

3A. Action Item: Discussion, Consideration, and Approval of June 11, 2018 WC-CL RMA Regular Board Meeting Minutes

Chairman Soto stated that the Board Members had been provided a copy of the June 11, 20, 2018 meeting minutes for review. He then asked for a motion to accept the minutes of the Webb County-City of Laredo RMA meeting that took place on June 11, 2018 as presented. Oscar Lopez made a motion and a second made by Jose Murrillo to accept the meeting minutes. No discussion was held. Motion passed unanimously.

4A. Chairman's Report-Financial Report

Chairman Soto informed the board currently according to inter-local agreement with the County, the Vehicle Registration Fees ("VRF") should be remitted to the RMA on monthly basis. Steve Trautmann, legal counsel from Juan Cruz & Associates, stated that the County wishes to amend the ILA for payments to be done on a quarterly basis. The last payment of VRFs of \$836,530 from Webb County was on May 16, 2018.

WC-CL RMA currently has a balance of \$7,183,623.88 as of 9/24/18.

- A. Funds disbursed since last meeting were to:
 - HNTB Corporation \$75,143.37 (WA #4, 7 & 8)
 - Locke Lord LLP \$5,767.80
 - J Cruz & Associates LLC \$3,083.85

Funds received in the form of interest income totaled \$8,355.43. So far this fiscal year, we have earned \$12,766.39 in interest.

B. AUDIT

Chairman Soto informed the Board that the audit for our fiscal year ended 9-30-17 was finalized on August 24, 2018. Copies have been sent to the city and county by our Auditor.

C. OTHER UPDATES - Regarding Compliance Reporting, Project Financing & Project Development.

Chairman Soto informed the Board that he and Tony Rodriguez from HNTB Engineering had met with Utilities Engineer Riazul Mia regarding the city's future utility infrastructure plans as it relates to South Laredo. This was for the TRZ study on Cuatro Vientos Corridor.

Chairman Soto also mentioned he had met with Cliffe Killam re: ROW donation for Killam Ind Blvd turning lanes. A MOU will be prepared to spell out the conditions of ROW donation for this project should funding be available and coordination with City and TxDOT result.

5. Action Item (Resolution 18-11): Discussion, Consideration and Possible Action to Approve the Designation of the WC-CL RMA Investment Officer.

Chairman Soto informed the Board that there was an opportunity to invest funds in CDs that would yield a higher return than what they were currently earning.

Therefore, he was asking the Board to consider investing our funds with Compass, but in order to do so, it must have the approval of our investment officer which the RMA does not currently have.

In our investment policy, and to comply with the Texas Public Funds Investment Act, there is a requirement that we must have an investment officer to authorize the RMA to invest our funds in a manner which will provide the maximum security with the highest investment return in a fiscally responsible manner.

Therefore, Mr. Soto asked the board to consider, Mr. Oscar Lopez, who is Vice Chairman of the RMA as our Investment Officer.

Mr. Soto further stated that the board have our Financial Advisor Mr. Don Gonzalez from Estrada Hinojosa serve as our investment advisor to support the RMA and investment officer.

Chairman Soto then asked if there was a motion to approve Mr. Oscar Lopez, as our Investment Officer, and select our Financial Advisor to serve as investment advisor to the RMA, and select BBVA Compass to serve as an additional depository bank and/or to provide investment services and engage in investment transactions with the WC-CL RMA.

On a motion by Arturo Dominguez and a second by Jesus Romero the motion was unanimously approved.

Note: (Under the Texas Public Funds Investment Act, there is a requirement that the treasurer, the chief financial officer (if the treasurer is not the CFO), and the investment officer of a local government comply certain training requirements)

6. Action Item (Resolution 18-14): Discussion, Consideration and Possible Action to Authorize the Negotiation of an Interlocal Agreement for the Development of the Vallecillo Road Project.

Mr. Soto went on to say that a lot had happened on the subject so he was going to have Mr. Antonio Rodriguez from HNTB to go over the changes. Mr. Rodriguez reported:

- a) On 8/14/18, City Council passed a resolution committing the City to enter into an Inter Local Agreement with the WCCL RMA to provide \$5M for the development and construction of the Vallecillo Road project, pending a matching commitment by the Killam Company, as

well as ROW and the subsequent approval by TxDOT of the Pass-Through Finance Application.

- b) WCCL RMA will schedule a follow-up meeting with the Killam Company to discuss this item and further processing of the InterLocal Agreement.

Mr. Soto then asked if there was a motion to authorize him and project consultants to negotiate an agreement to define the development responsibilities and effectuate the TxDOT Commitment, the City Commitment, the Killam Commitment, and the WC-CL RMA Commitment for the Vallecillo Road Project; and presented to the WC-CL Board of Directors for final approval?

On a motion made by Douglas Howland and a second by Jose Murrillo, same was approved unanimously.

7. Action Item (Resolution 18-15): Discussion, Consideration and Possible Action to Authorize the Negotiation of an Interlocal Agreement for the Development of the Los Presidentes Project.

Mr. Soto explained that the City would be making a \$1.4 million contribution, RMA would be making a \$1 million contribution, Webb County Drainage District would be making a \$600K contribution and TxDOT would be making a \$700K contribution.

- a) On 8/14/18, City Council passed a resolution committing monies to the development and construction of the Los Presidentes Project from Loop 20 South (Cuatro Vientos) to Concord Hills.
- b) WCCL RMA will schedule a follow-up meeting with the Webb County Drainage District and the City of Laredo to discuss this item and further processing of the Inter Local Agreement.

Mr. Soto asked for a motion to authorize the Chair and project consultants to negotiate an agreement to define the development responsibilities and effectuate the TxDot Commitment, the City Commitment, the Drainage District Commitment, and the WC-CL RMA Commitment for the Los Presidentes Project; and presented to the WC-CL Board of Directors for final approval?

On a motion made by Oscar Lopez and a second by Jose Murrillo same was approved unanimously.

8. Action Item (Resolution 18-16): Discussion, Consideration and Possible Action to Authorize the Negotiation of an Interlocal Agreement for the Development of the Killam Industrial Boulevard Turn Lanes Project.

- a) On 8/14/18, City Council passed a resolution committing monies to the development and construction of the Killam Industrial Blvd Turn Lanes Project.
- b) WCCL RMA will schedule a follow-up meeting with the City of Laredo and Killam Company to discuss this item and further processing of the Inter Local Agreement.

Mr. Soto asked for a motion to authorize the Chair and project consultant to negotiate an agreement to define the development responsibilities and effectuate the City Commitment, the Killam

Commitment and the WC-CL RMA Commitment for the Killam Industrial Blvd Turn Lane Project; and presented to the WC-CL Board of Directors for final approval?

On a motion made by Arturo Dominguez and a second by Jose Murrillo, same was approved unanimously.

9. Action Item (Resolution 18-17): Discussion, Consideration and Possible Action to Approve Supplemental Work Authorization No 4.4 with HNB for Continued Project Development Services.

Mr. Rodriguez stated the following:

- a. Respectfully request a time extension and additional budget to our current services for project development as part of the General Engineering Consultant Work Authorization to 2/28/19.
- b. As part of the request, we request an increase in our budget that would be used in this time frame for a total amount of \$100,430.00.
 - o \$9,802.00 of this request will be to our subconsultant, Crane Engineering, for project development support services. Most recently, Crane has been assisting us with the Loop 20 South TRZ Feasibility Study and the development of the Los Presidentes Project.
 - o \$90,628 of the request will be to HNTB to continue with upcoming RMA priorities.
- c. Since the last update to this Work Authorization, the GEC has assisted the RMA with the following items that are current efforts:
 - 1) Supported the WCCL RMA to work with the MPO for funding approval of the North Laredo Webb County Transportation Planning Study. Ultimately, the MPO agreed to dedicate a portion of the remaining Coordinated Border Infrastructure to fund 80% of the Study of the \$635K. RMA will cover the remaining 20% which will equate to \$127K.
 - 2) Supported the WCCL RMA throughout the time period to work to meet with various members of City Council to help fund 3 Roadway Projects that the WCCL RMA is leading:
 - o Vallecillo Road
 - o Los Presidentes from Cuatro Vientos to Concord Hills
 - o Killam Industrial Blvd. Turn Lanes at FM 1472
 - 3) Other items that we continue to do is support the Chairman in meetings with members of City Council, Commissioners Court, MPO Meetings, City Council, etc.
 - 4) We also continue to support the Chairman in developing White Papers, developing cost estimates, other items to further the goals of the WCCL RMA.
- d. Some of the Initiatives that we will be helping the RMA advance with the extension are the following:
 - 1) Support the RMA in advancing and executing the upcoming Inter Local Agreements that we have discussed.

- 2) Bridge 5 Roles and Responsibilities Discussions with the County, City and TxDOT. Ultimate goal is to position the RMA as the lead agency for the implementation of Bridge 5.
- 3) Support the City in requesting additional federal dollars for transportation improvements in Laredo in support of NAFTA 2.0.
- 4) presenting the TRZ Study Results to Council on 10/15/18.
- 5) Work with the City of Laredo sanction a TRZ Feasibility Study along FM 1472 from Loop 20 to Camino Columbia.
- 6) Work with TxDOT investigate a realignment of Loop 20 South for a new Overpass at Los Presidentes and implementation of the remaining four overpasses along Cuatro Vientos.
- 7) Work with TxDOT to assist in the implementation of the 3rd Lane on IH 69W from World Trade to Milo Interchange.

Mr. Soto then asked if there is a motion to approve Work Authorization No 4.4 with HNTB for Continued Project Development Services? Douglas Howland made the motion and a second by Jesus Romero.

10. General Engineering Consultant Report

Mr. Rodriguez continued with the following:

- A. Work Authorization No. 4 – GEC Project Development Services
 - On 6/28/18, DPM Antonio Rodriguez supported Chairman Soto at the TxDOT presentation of the IH 35 Improvements from MM 7 to MM 16.
 - On 7/5/18, DPM Antonio Rodriguez provided the Vallecillo Road Schematic files to S&B Infrastructure as a follow-up to the TxDOT presentation of the IH 35 Improvements from MM 7 to MM 16.
 - From 7/5/18 to 7/6/18, DPM Antonio Rodriguez researched and determined the programmed projects by the Laredo MPO for the next 10 years based on the current UTP, TIP and the TIP currently in process to be approved.
 - On 7/6/18, DPM Antonio Rodriguez developed an agenda for the upcoming City of Laredo, Webb County, Laredo District, WCCL RMA Area Transportation Priorities Meeting scheduled for 7/9/18 at Councilman George Altgelt's Offices.
 - On 7/9/18, DPM Antonio Rodriguez provided anticipated completion dates for WCCL RMA projects to TxDOT Laredo District Environmental Planner, Mike Graham.
 - On 7/9/18, PM Richard Ridings and DPM Antonio Rodriguez supported Chairman Ruben Soto and Board Member Doug Howland in leading the City of Laredo, Webb County, Laredo District, WCCL RMA Area Transportation Priorities Meeting at Councilman George Altgelt's Offices. In attendance were Mayor Pete Saenz, City Manager Horacio DeLeon, Judge Tano Tijerina, Laredo District Administrator Melisa Montemayor and Councilman George Altgelt.
 - On 7/10/18, DPM Antonio Rodriguez and Planner Brad Peel coordinated with MPO Executive Director Nathan Bratton and TxDOT Laredo District

Administrator Melisa Montemayor to determine if the WCCL RMA could support the City of Laredo in a fast track BUILD Grant Application for the IH 69W Widening from World Trade Bridge to IH 35.

- On 7/11/18, PM Richard Ridings and DPM Antonio Rodriguez provided the existing City of Laredo Set Back Ordinance that is currently codified in the Laredo Unified Development Code to Mayor Pete Saenz and Councilman George Altgelt for discussion with City Planner Nathan Bratton.
- From 7/16/18 to 7/20/18, Engineer Daniel Carroll worked on the Killam Industrial Blvd. Work Plan (Task and Schedule Implementation).
- On 7/16/18, DPM Antonio Rodriguez supported Chairman Ruben Soto at the Laredo MPO Meeting for the month of June on behalf of the WCCL RMA. During the MPO Meeting, DPM Antonio Rodriguez presented the Loop 20 South TRZ Feasibility Study to the MPO Policy Committee.
- From 7/20/18 to 7/27/18, DPM Antonio Rodriguez worked City Staff members Christy Lara and Araceli Vasquez to set up meetings with Council Members Nelly Vielma, Vidal Rodriguez and Rudy Gonzalez for the upcoming City Budget Workshop.
- DPM Antonio Rodriguez supported Chairman Ruben Soto in a one-on-one meeting discussion with Councilmember Nelly Vielma to discuss the City's possible financial participation on Vallecillo Road, Killam Industrial Blvd. Turn Lanes and Los Presidentes from Cuatro Vientos to Concord Hills on 8/1/18.
- Engineer Omer Inegol provided a draft of the Hachar- Reuthinger Status Memo to DPM Antonio Rodriguez for review on 8/2/18.
- DPM Antonio Rodriguez assisted Chairman Ruben Soto to schedule one-on-one meetings with Councilmember Rudy Gonzalez and Councilmember Vidal Rodriguez for the week of 8/6/18 on 8/3/18.
- DPM Antonio Rodriguez developed a draft power point presentation for use at the City of Laredo Budget Workshop from 8/13 to 8/15 on 8/11/18.
- DPM Antonio Rodriguez supported Board Member Arturo Dominguez and Board Member Oscar Lopez to present 3 projects that the WCCL RMA is leading and requesting financial participation from the City of Laredo from 8/13 - 8/14.
- DPM Antonio Rodriguez and Planner Jason Rodriguez worked with TxDOT Local Government Contract Specialist to provide information needed for the Coordinated Border Infrastructure application to the FHWA from 8/15/18 to 8/17/18.
- Planner Jason Rodriguez attended the Laredo Bridge System Master Plan Public Hearing on 8/20/18.
- DPM Antonio Rodriguez supported Board Member Arturo Dominguez at the Laredo MPO Policy Committee meeting for the month of August on 8/20/18.
- Planner Jason Rodriguez and Engineer Daniel Carroll researched and began drafting the funding letter/ white paper request to the federal government from Councilmember George Altgelt that described the level of freight traffic passing through Laredo, TX and the need for additional infrastructure dollars in the community in order to stay a pace with the upcoming new NAFTA agreement from 8/28/18 to 8/31/18. Project Manager Richard Ridings and Principal Carlos Lopez provided review support for the development of the document.

- B. Work Authorization No. 7 - Loop 20 South Transportation Reinvestment Zone Study
 - o Scheduled to appear before Council on 10/15 to present the TRZ Feasibility Study.
 - o Schedule a follow-up meeting with the City Manager and the Mayor to discuss next steps.

11. Report: Update from TxDOT on the Status of Projects in the TxDOT Laredo District.

Chairman Soto then introduced Mr. Carlos Rodriguez to bring us up to date on what was happening with TxDot projects.

Mr. Rodriguez reported that the Kansas City Railroad main lane north and south were working on the front beams and the pedestrian bridge are at 75% complete. He expects that to be completed by February 2019. The I35 Loop 20 project was 35% complete. He expects that project to be completed by December 2019

12. Presentation:

Chairman Soto then called on Mr. Enrique Valdez from LNV Inc. Laredo office, Mr. Alec Martinez the City's Bicycle Pedestrian Coordinator and Mr. A.B. Salinas from LNV, Inc. San Antonio office to explain the citywide bike path plan which would connect downtown to the rest of the city. Their presentation included the following:

- A. Update from LNV, Inc. on the Bike Lane Addition to Santa Maria from Del Mar to Zaragoza Street.
- B. Overview from LNV, Inc. on the scope of the City of Laredo Port Study and Coordination with the WC-CL RMA and the North Laredo-Webb County Transportation Planning Study.

13. Open Public Forum/Comment Period

No comments were made.

14. Adjournment.

On a motion made by Arturo Dominguez and a second by Jose Murillo meeting was adjourned at 10:53 a.m.