

**WEBB COUNTY – CITY OF LAREDO
REGIONAL MOBILITY AUTHORITY BOARD**

WC-CL RMA Board of Directors Meeting
TxDOT - Laredo District Meeting Room
1817 Bob Bullock Loop, Laredo, Texas 78043
Tuesday, August 20, 2019
10:00 AM

BOARD MINUTES

The Webb County-City of Laredo Regional Mobility Authority (WC-CL RMA) Board met at the above place and date. The meeting was called to order at 10:12 a.m. WC-CL RMA Board Vice-Chair Doug Howland present and presiding. The following board members were present:

Doug Howland
George Beckelhymer
Jose Murillo
Alfonso Mendiola
Oscar O. Lopez
Arturo Dominguez

The following board members were absent:

Jesus D. Romero

AGENDA

1. Open Meeting and Establish Quorum

After establishing a quorum, Presiding Officer Douglas Howland, called the meeting to order at 10:12 A.M. He then announced the following Board Members were present: George Beckelhymer, Jose Murillo, Alfonso Mendiola, Oscar O. Lopez, and Arturo Dominguez. He then notified everyone present that a notice of the meeting had been posted in accordance with the Texas Open Meetings Act, and then asked everyone to stand for the Invocation and Pledge of Allegiance.

2. Welcome and Introduction of Board Members – Douglas Howland (WC-CL RMA Presiding Office)

Vice-Chairman Howland informed all present that the meeting was being recorded and thanked TxDOT for hosting and videotaping the meeting.

3. Action Item: Discussion, Consideration and Approval of May 28, 2019 WC-CL RMA Regular Board Meeting Minutes.

Vice-Chairman Howland stated that the Board Members had been provided a copy of the May 28, 2019 Board Meeting Minutes for review. He then asked for a motion to accept the Board Meeting Minutes of the Webb County-City of Laredo RMA.

Motion: So Move
Moved by: George Beckelhymer
Second by: Jose Murillo
Discussion: No discussion was held
In Favor: Motion passed unanimously

4. Vice-Chairman's Report

A. Financial Report

Vice-Chairman Howland informed the Board that they may contract with Lalo.

Chairman Howland informed the Board that they have a current checking account balance as of 8/20/19 of \$2,687,000.00. Also earned \$15,000.00 interest on their CD and currently have a CD balance of \$6,012,575.34 in a 3-month CD maturing 6-27-19 at 1% interest.

Funds disbursed since the last meeting were:

HNTB Corporation \$127,000.00
Locke Lord LLP \$25,800.00
J Cruz & Associates LLC \$984.85

B. New Chairman Appointment

Vice-Chairman Howland went on to inform the Board that there was no news on the appointment of a new Chairman by Governor Abbott. The new Chairman remains unknown at this time. Until the new appointment is known, Douglas Howland, the Vice-Chairman, would conduct the board meetings and assume the Chairman responsibilities.

5. Discussion, Consideration and Possible Action for the WC-CL RMA to approach the City of Laredo in providing cost sharing for the FY19-086 Laredo International Bridge System Master Plan.

Vice-Chairman Howland informed the board that the City of Laredo has reposted the RFQ for the PortStudy. Vice-Chairman Howland further informed the board of the following:

- Original advertisement was in December 2018

- Original Winning Consultant was LNV, Inc.
- Proposed Fee at the conclusion of negotiations with Former City Manager Horacio De Leon was approximately \$2.3M
- Council requested that staff renegotiate fee. Could not come to terms with LNV, Inc.
- Staff began negotiations with second highest scoring firm and proposed fee was also \$2.3M.
- New advertisement was posted on 8/5/19. Proposals are due on 8/27/19.
- Pre-Proposal Meeting was 8/14/19 - 2 Possible Proposers attended.
- Due to the high cost, for what the City is seeking (determine if the current toll rates are correct and whether the toll rate should be increased for current levels of traffic and future rates of traffic), this may be something that the WCCL RMA can assist. Note that toll study has been removed from this RFQ via addendum.

6. Discussion, Consideration and Possible Action for the WC-CL RMA to approach the City of Laredo in providing cost sharing for the FY19-086 Laredo International Bridge System Master Plan and the Springfield Project from Del Mar to US 59.

Vice-Chairman Howland went on to inform the Board that the City of Laredo posted the RFQ for the design of Springfield from Del Mar to Bob Bullock Loop on 08/09/2019. Vice-Chairman Howland also informed that board that Councilman Marte Martinez was seeking funding support for the construction on the 3.1 miles of roadway. The benefit of the project is that this will remove the gaps not constructed along the corridor and will provide an additional parallel route for IH 35 and McPherson. The Construction Cost is unknown at this time. Gilpin Engineers has done preliminary work.

Motion: So Move
 Moved by: Oscar O. Lopez
 Second by: Jose Murillo
 Discussion: No discussion was held
 In Favor: Motion passed unanimously

7. Action Item (Resolution 19-13): Discussion, Consideration and Possible Action to Approve the Issuance of a Request for Proposals for RMA Accounting Services.

Vice-Chairman Howland went on to inform the Board that the RMA will be seeking accounting services to replace the work performed by former Chairman Soto.

Motion: So Move
 Moved by: George Beckelhymer
 Second by: Jose Murillo
 Discussion: George asked if it would be state wide; Vice-Chairman Howland said it will be local

and published in Laredo Morning Times.

In Favor: Motion passed unanimously

8. Action Item (Resolution 19-14): Discussion, Consideration and Possible Action to Approve the Interlocal Agreement with the City of Laredo and the Webb County Drainage District No. 1 for the design, and construction of the Los Presidentes Project from Loop 20 (Cuatro Vientos) to Concord Hills.

Vice-Chairman Howland went on to inform the Board that the execution of the ILA with the City of Laredo, Webb County Drainage District and the WC-CL RMA for the design and construction of this new location roadway from Cuatro Vientos to Concord Hills. The City of Laredo and the WCDD have now officially approved this ILA and is awaiting RMA's approval. The benefit of this roadway is to provide an additional ingress/egress route for residents in concord Hills subdivision. Currently the residents in the subdivision can only enter and exit via SH 359. TxDot will be providing an acceleration and deceleration lane on Cuatro Vientos in conjunction with this project via a Donation Agreement. The cost sharing breakdown is:

<u>Agency</u>	<u>Commitment</u>
City of Laredo	\$1,400,000.00
Webb County Drainage District No. 1	\$600,000.00
Webb County-City of Laredo Regional Mobility Authority	\$1,070,000.00
TOTAL	\$3,070,000.00

Motion: So Move
Moved by: Jose Murillo
Second by: Alfonso Mendiola
Discussion: George Beckelhymer asked about visuals. Antonio Rodriguez shared visual; ingress/egress route to school
In Favor: Motion passed unanimously

9. Action Item (Resolution 19-15): Discussion, Consideration and Possible Action to Approve the Interlocal Agreement with the City of Laredo for the design, and construction of the FM 1472 (Mines Road) and Killam Industrial Blvd. Turn Lanes Project.

Vice-Chairman Howland went on to inform the Board that the execution of the ILA with the City of Laredo and the WCCL RMA are for the design and construction of the improvements at the intersection of Killam Industrial Blvd. and FM 1472 (Mines Road). The City of Laredo has now officially approved this ILA and is awaiting our approval.

The improvements will construct a dedicated right turn lane on FM 1472 entering Killam Industrial Blvd and a dedicated right turn lane on Killam Industrial Blvd. entering FM 1472. These

improvements were recommended by the Texas Transportation Institute which conducted for TxDOT on Short Term, Mid-Term and Long-Term Improvements that could be instituted on FM 1472 to help alleviate congestion.

The improvements provide a good interim solution to this major intersection as the community awaits the roll out of the North Laredo Transportation Planning Study that will provide more long range solutions coupled with the improvements already underway by TxDOT, the City of Laredo (Hachar Loop) and the WCCL RMA (Vallecillo Road).

The Cost Sharing Breakdown is below:

<u>Agency</u>	<u>Commitment</u>
City of Laredo	\$1,600,000.00
Webb County-City of Laredo Regional Mobility Authority	\$1,100,000.00
TOTAL	\$2,700,000.00

Motion: So Move
Moved by: Jose Murillo
Second by: Oscar Lopez
Discussion: No discussion was held
In Favor: Motion passed unanimously

10. Action Item (Resolution 19-16): Discussion, Consideration and Possible Action to Approve Work Authorization No. 11 for the development of Plans, Specifications and Estimate of the Los Presidentes Project from Loop 20 (Cuatro Vientos) to Concord Hills.

As a follow-up to Item 7, this WA will authorize HNTB and our subconsultants to commence on the development of plans, specifications and estimate for the Los Presidentes Project.

Fee is a not to exceed amount of \$600,430. Our Contract is Cost-Plus; thus, our team will only invoice the hours actually worked for this project based on rate that includes our unloaded rates (staff actual hourly rate), overhead rate and a 12% Profit Margin.

Consultant Breakdown is the following:

- HNTB = \$186,715 (Project Management, QA/QC and Environmental)
- Crane = \$366,278 (Survey, ROW Plat Services, Design Services, Utility Coordination, Construction Phase Services, FEMA CLOMR)
- Terracon = \$47,437 (Geotechnical Engineering)

Motion: So Move
Moved by: George Beckelhymer
Second by: Jose Murillo
Discussion: No discussion was held

In Favor: Motion passed unanimously

11. Action Item (Resolution 19-17): Discussion, Consideration and Possible Action to Approve Work Authorization No. 12 for the development of Plans, Specifications and Estimate of the FM 1472 (Mines Road) and Killam Industrial Blvd. Turn Lanes Project.

As a follow-up to Item 8, this WA will authorize HNTB and our subconsultants to commence on the development of plans, specifications and estimate for the Killam Industrial Blvd. Turn Lanes Project

Fee is a not to exceed amount of \$472,459. Our Contract is Cost-Plus; thus, our team will only invoice the hours actually worked for this project based on rate that includes our unloaded rates (staff actual hourly rate), overhead rate and a 12% Profit Margin.

Consultant Breakdown is the following:

- HNTB = \$345,165 (Project Management, QA/QC, Design Services and Utility Coordination and Construction Phase Services)
- Crane = \$92,761 (Survey, ROW Plat Services, Utility Coordination, Traffic Signal Analysis and Construction Phase Services)
- Terracon = \$18,970 (Geotechnical Engineering)
- LNV = \$15,563 (Environmental Compliance)

Motion: So Move
Moved by: Oscar Lopez
Second by: Jose Murillo
Discussion: No discussion was held
In Favor: Motion passed unanimously

12. Action Item (Resolution 19-18): Discussion, Consideration and Possible Action to Approve Supplemental Work Authorization No 4.6 with HNTB for Continued Project Development Services.

Chairman Howland called on Mr. Antonio Rodriguez and Jason Rodriguez to report on the item. As per Mr. Antonio Rodriguez, he respectfully requested a 6 month time extension to our current services for project development as part of the General Engineering Consultant Work Authorization to 2/28/20. As part of the request, we request an increase in our budget that would be used in this time frame for a total amount of \$141,302. This is a not to exceed amount for the 6-month duration. Our Contract is Cost-Plus; thus, our team will only invoice the hours actually worked for this project based on rate that includes our unloaded rates (staff actual hourly rate), overhead rate and a 12% Profit Margin. As part of this request, we are also including additional budget for our sub consultants. Consultant Breakdown is the following:

- HNTB = \$116,185 (Project Management, RMA Staff Augmentation, etc.)

- Crane= \$20,160 (RMA Staff Augmentation)
- Liquid Studio Group = \$4,957 (RMA Staff Augmentation)

Since the last update to this work Authorization, the GEC has assisted the RMA with the following items that are current efforts:

- 1) Supported the WCCL RMA throughout the last 6 months to successfully execute the Inter Local Agreements for:
 - o Los Presidentes from Cuatro Vientos to Concord Hills
 - o Killam Industrial Blvd. Turn Lanes at FM 1472
- 2) Other items that we continue to do is support the Interim Chairman in meetings with members of City Council, Commissioners Court, MPO Meetings, City Council, etc. as needed
- 3) We also continue to support the Chairman in updating the RMA Strategic Plan and the Annual Report to the Texas Department of Transportation which we will be performing later this year
- 4) Supported the WCCL RMA in providing Government Relations Services to the Laredo Delegation to meet with Senator Ted Cruz's staff to lobby for the 2019 INFRA Grant Application in June 2019.

Some of the Initiatives that we will continue to assist the RMA advance with the extension are the following:

- 1) Support the RMA in completing negotiations for the Vallecillo Agreement with both the Killam Company and the City of Laredo, respectively.
- 2) Bridge 5 Roles and Responsibilities Discussions with the County, City and TxDOT. Ultimate goal is to position the RMA as the lead agency for the implementation of Bridge 5.
- 3) Work with TxDOT investigate a realignment of Loop 20 South for a new Overpass at Los Presidentes and implementation of the remaining four overpasses along Cuatro Vientos.
- 4) Work with TxDOT to investigate a Transportation Planning Study in the Uni- Royal Area.

Motion: So Move
 Moved by: Jose Murillo
 Second by: Alfonso Mendiola
 Discussion: No discussion was held
 In Favor: Motion passed unanimously

13. General Engineering Consultant Report

Chairman Howland then called on Mr. Antonio Rodriguez to discuss the General Engineering Consultant Report. Mr. Rodriguez reported to the Board:

- 1) WA 09-INFRA Grant Application - Laredo was not selected for the Grant. The State of Texas only received \$9M for a series of bridge projects in the Dallas Fort Worth Area via the North Central Texas Council of Governments;
- 2) WA 10-North Transportation Planning Study-Jason Rodriguez to present status update; and
- 3) WA04-GEC
 1. Successfully completed the ILA approval from the City of Laredo and WCDD for the Los

Presidentes Project

2. Successfully completed the ILA approval from the City of Laredo for the Killam Industrial Blvd Turn Lanes Project.
 3. Obtained Signed letter by the Killam Company for the dedication of ROW to the Killam Industrial Blvd. Turn Lanes Project on 8/9/19.
 4. Facilitated a meeting with the Laredo delegation and Senator Ted Cruz's staff in DC to lobby for the USMCA Treaty and the INFRA Grant Application.
 5. Staff is completing updating the Vallecillo Road Schematic to comply with current TxDOT Criteria and update the construction cost estimate.
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14. Report: Update from TxDOT on the Status of Projects in the TxDOT Laredo District.

Chairman Howland then called on Mr. Antonio Rodriguez to bring the Board up to date on the projects the GEC is currently working on. Mr. Rodriguez discussed current summary of ongoing projects.

15. Open Public Forum/Comment Period.

Retirement announcement of Tio Moreno.

16. Report: Date/Time/Location of the Next Regular Board Meeting.

To be determined later.

17. Adjournment.

On a motion made by George Beckelhymer and a second by Arturo Dominguez meeting was adjourned at 11:37 A.M.